

## St. George School Board Meeting

November 18, 2014

Those attending were Father Bill Debo, Julie Clingman, Jeff Englert, Michelle Kotthoff, Jocelyn Schluss, Shelly Causey, Steve Engemann, Donna Gleeson and Anita Ruga. Others present were Home & School officers Cheryl Schwartze, Casey Heying and Stephanie Hughes, Athletic Committee officer Paula Schannuth, Long Range Planning Committee (LRPC) officer Julie Kopp and Megan Stiers.

Jeff Englert opened the meeting at 7:05 p.m. and led the opening prayer.

A quorum was established with 7 of 7 school board members present.

**Mission Statement Review:** The board reflected on the Mission Statement and offered examples of how the mission is lived in daily life. One example of how the mission is lived by our students was the 7<sup>th</sup> & 8<sup>th</sup> grade Robotics Teams who entered a competition knowing that if they advanced, they would have to forfeit that opportunity due to a conflict with the Christmas Bazaar. Of the 27 teams participating, the 8<sup>th</sup> grade team was named Grand Champion and the 7<sup>th</sup> grade team was awarded first place. Another example was cited of seeing so many St. George alumni

**Budget:** All accounts were audited and found to be in good standing with only minor problems noted. Items noted for Home & School was a deposit listed in the register that wasn't at the bank and some stale dated checks. In the Lunch account, there were some stale dated checks. Interest had not been added in the LRPC account and the Student Council account was off by \$25.00 due to two insufficient funds checks received from individuals.

**Cafeteria Report:** Checking Account: \$446.70. Savings Account: \$1,643.91. As of October 31, \$1400 is outstanding from families.

**Home & School Report:** Checking Account: \$43,671.64. CD's: \$13,935.41, \$1,616.18 and \$3,000.

**Scrip Report:** Checking Account: \$8,901.32. Total profit from June to November is \$6,988.00 which is significantly less than previous years.

**Athletic Report:** Checking Account: \$7,204.84. Savings Account: \$9,802.91.

Budget worksheets were distributed to all present. As an explanation, the pre-kindergarten program and after school care program are self-sustaining. The school budget is funded partially by Home & School and by school fees. The parish budget includes salaries, insurance and taxes. The school savings has been used to pay retirement for faculty in the past few years. Average income for the Home & School organization has averaged slightly over \$25,000 in the past two years. It was recommended no more than \$25,000 be included in the budget from Home & School. After lengthy discussion the Board reminded those present that the budget is what is anticipated to operate the school. The other committee's responsibility is to make the funds to meet the budget. Following the budget discussion, the guests departed.

**Minutes:** Minutes from the September 16, 2014 meeting and the October 21, 2014 meeting were distributed via email and read prior to the meeting. Approval will be sought at the next meeting.

**Pastor's Report:** The parish received a \$50,000 loan from the diocese, but we aren't sure why we received it since no one applied for a loan. Father will be meeting with Sister Kate Duval from the diocese to discuss a long range planning option for the parish.

**Principal's Report:** Since the pre-kindergarten class is small this year, the school budget will need to pay salaries in April. Discussion is underway to introduce a "mommy's morning out" for a couple hours a week, possibly beginning in January. Facebook usage has increased significantly this year. Scrip Coordinators have been asked about purchasing scrip with credit cards. A group of parents brought food for faculty on the evening of parent/teacher conferences. This was well received by faculty.

**Finance:** The board reviewed the budget and found no discrepancies. The balances in the main accounts as of 11/18/2014 are: \$5,535.14, 2014-15 Main Checking; \$1,007.22 After School Care; \$17,948.61, Pre-School Checking; \$2,074.09,

2014-15 Reimbursement Checking; \$2,546.51, Student Council and \$69,712.67 in Main Savings. This is a total of \$98,824.24 in assets.

**Development Committee:** No Report.

**Marketing Committee:** The Committee met on November 4. Yard signs will be designed and distributed. Planning for a movie night is underway for early 2015.

**Long Range Planning Committee:** They are still trying to obtain reimbursement from Microsoft for the tablet that was one of the prizes for the Rollin' on the River event.

**Building & Grounds:** Cleaning of the primary building is an issue that needs to be addressed in the budget. The part-time cleaning position was cut during budget preparations this year. The primary faculty is now cleaning their own rooms, Ms. Jacobs is cleaning the restrooms and Mrs. Lewis is cleaning the pre-kindergarten restroom and the hallways. Requests for support from the school families for help to fill this void have not been successful. Discussion ensued about offering this for community service hours or points for confirmation students.

**Old Business:** The Wellness Policy will be emailed to the school board for review. Volleyball players recently purchased athletic jackets. Parents asked that these jackets be added to the approved dress code for St. George students. Following long discussion, Steve Engemann moved that the dress code remain unchanged. Donna Gleeson seconded the motion. There was no opposition and the motion passed. The St. George Dress Code will remain unchanged. Students may wear the athletic jackets to games as part of their uniform.

**New Business:** None

Shelly Causey moved that the meeting be adjourned; Michelle Kotthoff seconded the motion. Julie Clingman led the closing prayer.

The meeting was adjourned at 9:10 p.m.

The next meeting, a budget workshop, will be December 16, 2014 at 7:00 p.m.

Respectfully submitted,

Anita Ruga

Father Bill Debo